

Assessment grid for the technical evaluation of tenders
for small-scale contracts (CV, concept + price)



Organisational unit	Project title										Date		
Officer responsible for the commission											PN		
Assessor											Contract no.		
		Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
(1) Criterion	(2) Weighting in %	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education													
- Professional experience													
1.1.2 Experience in the region/knowledge of the country													
1.1.3 Language skills													
Enter languages													
Subtotal for 1.1	0		0		0		0		0		0		0
1.2 Expert 2:													
1.2.1 General qualifications													
- Education													
- Professional experience													
1.2.2 Experience in the region/knowledge of the country													
1.2.3 Language skills													
Enter languages													
Subtotal for 1.2	0		0		0		0		0		0		0
1.3 Expert 3:													
1.3.1 General qualifications													
- Education													
- Professional experience													
1.3.2 Experience in the region/knowledge of the country													
1.3.3 Language skills													
Enter languages													
Subtotal for 1.3	0		0		0		0		0		0		0
1.4 Expert 4:													
1.4.1 General qualifications													
- Education													
- Professional experience													
1.4.2 Experience in the region/knowledge of the country													
1.4.3 Language skills													
Enter languages													
Subtotal for 1.4	0		0		0		0		0		0		0
1.5 Expert 5:													
1.5.1 General qualifications													
- Education													
- Professional experience													
1.5.2 Experience in the region/knowledge of the country													
1.5.3 Language skills													
Enter languages													
Subtotal for 1.5	0		0		0		0		0		0		0
Total for section 1	0		0		0		0		0		0		0
3. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
3.1 Registration in Djibouti	50												
3.2 Affiliation with Ethiopian Airlines	20												
3.3 Timeframe of Implementation (15 days)	30												
3.4													
3.5													
Total for section 2	100		0		0		0		0		0		0
Technical assessment	100		0		0		0		0		0		0
Technical assessment in %			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
3. Total for financial assessment													
Overall assessment in %													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU