

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)

Organisational unit	1700	Project title	Project: EU Digital solutions to strengthening disease surveillance and monitoring systems for Covid-19 in the IGAD region. Consultancy Title: Transportation and Installation of Solar panels in Djibouti										Date	05/11/2023	
Officer responsible for the commission													PN	19.2326.7- 005.00	
Assessor													Contract no.		

(1) Criterion	(2) Weighting in %	Company 1		Company 2		Company 3		Company 4					
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education	10												
- Professional experience	10												
1.1.2 Experience in the region/knowledge of the country	5												
1.1.3 Language skills													
English proficiency	5												
Subtotal for 1.1	30		0		0		0		0		0		0
1.2 Expert 2:													
1.2.1 General qualifications													
- Education	8												
- Professional experience	7												
1.2.2 Experience in the region/knowledge of the country													
1.2.3 Language skills													
Enter languages													
Subtotal for 1.2	15		0		0		0		0		0		0
Total for section 1	45		0		0		0		0		0		0
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
2.1 Knowledge & experience in implementation of solar	20												
2.2 Selection of the most appropriate, practical and secure	10												
2.3 How the installation of solar panels is planned, including	15												
2.4 Communication modalities or meetings schedule	10												
2.5													
Total for section 2	55		0		0		0		0		0		0
Technical assessment	100		0		0		0		0		0		0
Technical assessment in %			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
3. Total for financial assessment													
Overall assessment in %													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
Specific advantages/risks (see supplementary sheet)													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU